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| COOK PORTABLE WAREHOUSES ORDER FORM  |                        |                  |                 |                  |                              |                             |                       |          |  |
|--------------------------------------|------------------------|------------------|-----------------|------------------|------------------------------|-----------------------------|-----------------------|----------|--|
|                                      |                        |                  |                 | ALER INFORMATIO  |                              |                             | 067.655               | 1666     |  |
| DATE:                                | BUSINESS NAME: TOOL DO |                  |                 |                  | DEALER PHONE #: 863-655-1446 |                             |                       |          |  |
| TIME:                                |                        | SALES PERSON:    |                 |                  | D                            | EALER FAX #:                | 863-248               | 8273     |  |
| ACCOUNT:(OFFICE                      |                        | DEALER LOCATION: | SEBF            | RING. FL         | DEA                          | LER NUMBER:                 | 2239                  |          |  |
| (OFFICE                              | USE ONLY)              |                  | BUILDING        | INFORMATION      | STATE                        |                             |                       |          |  |
|                                      |                        |                  |                 | MODEL #          |                              |                             | UNIT #                |          |  |
| USE DIAGRAM                          | BELOW TO SHOW OPTION   | PLACEMENT        |                 |                  | LOCATION OF                  | BUILDING:                   |                       |          |  |
|                                      | BACK                   |                  | STYLE           | SIZE             | COLOR SHING                  | CLE METAL                   | CIDING (TDIM          | COLOR    |  |
|                                      |                        | _                | BARN            | X                | DARK                         | GLE METAL                   | SIDING/TRIM<br>BROWN/ | COLOR    |  |
|                                      |                        |                  | ECONOMY         |                  | BROWN                        | 111111                      | WHITE                 |          |  |
|                                      |                        |                  | BARN<br>LOFTED  | X                | BLACK                        | -/////                      | TAN/WHITE<br>CEDAR/   |          |  |
|                                      |                        |                  | BARN            | X                | WHITE                        |                             | WHITE                 |          |  |
| LEFT                                 |                        | RIGHT            | UTILITY         | X                | CHARCOAL<br>GRAY             | <i>\( \( \( \( \( \) \)</i> | GRAY/WHITE            |          |  |
|                                      |                        |                  | GARAGE          | Х                | LIGHT<br>BROWN               |                             |                       |          |  |
|                                      |                        |                  | LOFTED          | X                | GREEN                        |                             | NEW                   |          |  |
|                                      |                        |                  | GARAGE<br>CABIN | X                | RED ////                     |                             | USED                  |          |  |
|                                      |                        |                  | GARDEN          |                  | KED ////                     |                             |                       |          |  |
|                                      | FRONT                  |                  | SHED            | X                |                              |                             | CASH                  |          |  |
|                                      | FRONT                  |                  |                 |                  |                              |                             | RTO                   |          |  |
|                                      |                        |                  |                 |                  |                              |                             |                       |          |  |
|                                      |                        |                  | CUSTOMER        | INFORMATION      |                              |                             |                       |          |  |
|                                      |                        |                  |                 | MUST HAV         | /E TWO PHONE NU              | MBERS ON AL                 | L ORDERS FOR          | DELIVERY |  |
| CUSTOMER NAME(S)                     |                        |                  |                 |                  | HOME WORK CELL               |                             |                       |          |  |
|                                      |                        |                  |                 |                  | HOME WORK                    |                             |                       |          |  |
| ADDRESS                              |                        |                  |                 |                  | HOME WORK                    |                             |                       |          |  |
| CITY                                 | STATE                  | ZIP COUNTY       |                 |                  | WORK<br>CELL                 |                             |                       |          |  |
| <u></u>                              |                        |                  |                 | NAME OF          | EMPLOYER                     |                             |                       |          |  |
| DELIVERY ADDRESS IF DIFFER           | ENT THAN MAILING ADDRE | ESS              |                 | SOCIA            | L SECURITY<br>NUMBER         |                             |                       |          |  |
| CITY                                 | STATE                  | ZIP COUNTY       |                 | DRIVER           | 'S LICENSE                   | MANDATO                     | RY ON ALL RTO ORD     | ERS      |  |
|                                      |                        |                  |                 |                  | NUMBER                       |                             |                       |          |  |
| F-MATI ADDRESS                       |                        |                  |                 | DAT              | E OF BIRTH                   |                             |                       |          |  |
| ≿                                    |                        |                  |                 | SOCIA            | L SECURITY<br>NUMBER         |                             |                       |          |  |
| NDA                                  |                        |                  |                 |                  |                              |                             |                       |          |  |
| NAME O O MAILING ADDRESS (IF DIFFERI | ENT)                   |                  |                 | DAT              | E OF BIRTH                   |                             |                       |          |  |
|                                      | OTATE .                |                  |                 |                  |                              |                             |                       |          |  |
| CITY                                 | STATE                  | ZIP COUNTY       | DE DUTI DENO    | C ADE MEACURES S | DOM FAVE TO T                | VE***                       |                       |          |  |
|                                      | ↑↑↑ALL T               | MELAE LOO! MI    | DE BOTEDING     | S ARE MEASURED F | KUM EAVE TO EA               | V E * * *                   |                       |          |  |

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| FINANCIAL INFORMATION  |                  |                               |                                     |            |                  |          |             |
|------------------------|------------------|-------------------------------|-------------------------------------|------------|------------------|----------|-------------|
|                        | CASH PRICE       |                               | RTO PRIC                            | E          | 36 MONTHS        |          | 48 MONTHS   |
|                        |                  |                               |                                     |            | SECURITY         |          |             |
| SALES PRICE            |                  | SALES PRICE                   |                                     |            | DEPOSIT*         |          |             |
|                        |                  |                               |                                     |            |                  |          |             |
| DISCOUNT               |                  | DISCOUNT                      |                                     |            | SERVICE FEE      |          |             |
| OPTIONS TOTAL          |                  | OPTIONS TOTAL                 |                                     |            | DELIVERY FEE     |          | FREE        |
|                        |                  |                               |                                     |            | 5227222          |          |             |
| SUBTOTAL               |                  | SUBTOTAL                      |                                     | T          | AX ON DELIVERY   |          | FREE        |
| STATE TAX%             |                  | OPTIONAL DOWN PAYMENT         |                                     |            | TOTAL D          | JE FOR D | ELIVERY     |
|                        |                  | TAX ON DOWN                   |                                     |            |                  |          |             |
| LOCAL TAX %            |                  | PAYMENT                       |                                     |            |                  |          |             |
| SINGLE USE TAX<br>(TN) |                  | MONTHLY RENT                  |                                     |            | OPTION           | IS       | PRICE       |
| SERVICE FEES           |                  | MONTHLY STATE<br>SALES TAX    |                                     |            |                  |          |             |
|                        |                  | MONTHLY LOCAL                 |                                     |            |                  |          |             |
| DELIVERY FEE           |                  |                               |                                     |            |                  |          |             |
|                        | FDFF             | TOTAL MONTHLY                 |                                     |            |                  |          |             |
| TAX ON DELIVERY        | FREE             | RENT                          |                                     | j          |                  |          |             |
| TOTAL DUE              |                  | *Security de<br>buildings wit | posit is non-refundable on options. | on         | OPTION           | S TOTAL_ |             |
| AMOUNT DECENT          | TD DV            |                               | (CIDCLE ONE)                        | CACH       | CHECK            |          |             |
| AMOUNT RECEIVE         | ALER             |                               | (CIRCLE ONE)                        |            |                  | REFERENC | E<br>R      |
| 52                     | , (ELIX          | MO                            | NEY ORDER                           | VISA/MAST  | FERCARD/DISCOVER | NOTIBLE  |             |
| *** <b>Δ</b> I         | I FORMS OF PAYMI | ENT MUST BE MADE              | PAYABLE TO: CO                      |            | DEPOSIT ONLY     | USFS***  |             |
|                        |                  | CH COPY OF PAYME              |                                     |            |                  |          |             |
|                        |                  |                               |                                     |            |                  |          |             |
|                        | DIRE             | CTIONS FROM SALES             | S LOT TO DELIV                      | ERY ADDR   | RESS             |          |             |
|                        |                  |                               |                                     |            |                  |          |             |
|                        |                  |                               |                                     |            |                  |          |             |
|                        |                  |                               |                                     |            |                  |          |             |
|                        |                  |                               |                                     |            |                  |          |             |
|                        |                  |                               |                                     |            |                  |          |             |
|                        |                  |                               |                                     |            |                  |          |             |
|                        |                  |                               |                                     |            |                  |          |             |
|                        |                  |                               |                                     |            |                  |          |             |
|                        |                  |                               |                                     |            |                  |          |             |
|                        |                  |                               |                                     |            |                  |          |             |
|                        |                  |                               |                                     |            |                  |          |             |
| DELIVERY DETAILS       |                  |                               |                                     |            |                  |          |             |
| HOW TO LOAD THE DO     | OORS?            | FOR DELIVE                    | RY STATUS, LOG                      | ON TO C    | OOKPORTABLE      | NAREHO!  | USES.COM    |
| TOWARDS THE CAB        |                  | <del></del>                   | ,                                   | - <u>-</u> |                  |          | <del></del> |
| BACK OF THE TRAILER    |                  |                               |                                     | ALL V      | WEATHER DELIVE   | RY?      |             |
| DRIVERS SIDE           |                  |                               |                                     | YES, HARI  | O SURFACE        |          |             |
| PASSENGERS SIDE        |                  |                               | •                                   | NO, SOFT   |                  |          |             |
|                        |                  |                               | ı                                   |            |                  |          |             |
|                        | ***ALL TWELVE FO | OOT WIDE BUILDING             | S ARE MEASURI                       | ED FROM    | EAVE TO EAVE*    | **       |             |
|                        |                  |                               |                                     |            |                  |          |             |

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FOR CUSTOMER \_\_

(PLEASE PRINT)

#### **Delivery Procedures**

Normal delivery time is approximately <u>7 to 10 working days</u> (weather permitting) from the date the order is processed by our Corporate Office. A site check or mule delivery may extend this delivery window. All deliveries are scheduled through the corporate office. Dealers are not involved in the scheduling process.

After allowing at least 3 days from the date your order was placed, you can <u>log onto our website</u> at www.cookportablewarehouses.com to check the status of your order. The dates displayed are tentative and thereby subject to change.

All <u>customers are called by Cook at least 2 days prior to delivery</u> to set up a delivery date and time, and to ensure that you will be there to accept delivery of your building and to sign the lease or sales agreement. Should Cook Portable Warehouses leave a message, you must contact our dispatch department by calling our toll free number 866-793-4089 to confirm delivery arrangements. The delivery driver will contact you the day of delivery to verify ground conditions and that you are present and ready for delivery.

It is important that the person completing and signing this order form also be the person <u>present at the time of delivery</u> to sign remaining paperwork and accept delivery. If for some reason this is not possible, someone must be added to the paperwork that will be financially accountable or other arrangements must be made to obtain signatures on paperwork prior to the scheduled delivery date.

### **Delivery Location**

There must be <u>clear access</u> to the delivery location. The area must be clear of trees, overhead wires, ditches, etc... with enough room for a truck and 30 foot trailer to maneuver. A height and width of 14 feet is required.

If the delivery driver will need to <u>cross property</u> other than that which is owned by the customer, the adjoining property owner must sign a release form before delivery can be scheduled. Will the driver need to cross property other than that owned by the customer? Yes\_\_\_\_\_\_ or No\_\_\_\_\_\_.

Does the customer <u>own or rent</u> the property? Own \_\_\_\_\_ Rent \_\_\_\_ If the building is to be placed on property that is owned by someone other than the customer, the <u>property</u> <u>owner</u> must sign a release form before delivery can be scheduled.

If there is a <u>fence or other obstruction</u> that will interfere with delivery of the buildings, the customer is responsible for removing such obstruction prior to delivery and replacing after delivery.

If the building will need to be brought though a *gate* for delivery, the gate must generally be at least two (2) feet wider that the width of the building to be delivered.

Any required <u>permits</u> <u>or anchoring</u> necessary to comply with state or local ordinances or regulations are the responsibility of the customer and should be arranged prior to delivery.

All customers must release Cook Portable Warehouses from claims of <u>damages</u> <u>to property</u> during delivery, including but not limited to damages to shrubbery, trees, lawn, fences, driveways, septics, water housings, etc.

### **Leveling Your Building**

Our Free Delivery includes proper leveling of your building to ensure doors and windows function properly. Cook delivery personnel will place your building on level ground and adjust height to a <u>maximum of 6 inches</u> (6") by utilizing Cook provided wood shims to ensure proper leveling.

As an alternative to our wood shims, you (the customer) may provide four-inch (4") <u>concrete blocks</u> on which the whole building can be placed. In order to do so, the customer must notify the office of this prior to delivery. There will be an additional charge of \$30.00 for buildings up to 16 feet in length, and \$40.00 for buildings up to 24 feet in length. In any event, for the safety of our drivers as well as you the customer, we will not raise a building more than eight inches. We recommend 4 inch solid blocks. The Cook Portable Warehouses engineer suggests 4x16x16 blocks or combination of blocks before the building will meet specifications.

Buildings <u>over 24 feet in length</u> must be placed directly on level ground, gravel, or concrete pad. Therefore, any required site preparation must be made prior to delivery.

Cook delivery personnel will only level your building once. <u>If your building loses level</u> due to settling or other ground conditions, you may call the corporate office and we will assist you by providing you with instructions and some helpful hints on how to properly level your building.

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### **Delivery Charges**

The <u>normal delivery time</u> necessary to properly place and level a building is well under 45 minutes. Any conditions causing this time to extend beyond 45 minutes will result in an additional charge of \$40.00 per hour.

Once a delivery date and time is confirmed and a Cook driver is dispatched to deliver your building, but is unable to do so due to inaccurate information or conditions which conflict with terms as agreed to on the signature page of your order form, an <u>attempted delivery fee</u> will be assessed. The attempted delivery fee is equal to the security deposit amount (excluding any additional security deposits collected for options).

Buildings will not be delivered without the express consent of the customer. In the event that the <u>delivery vehicle becomes</u> <u>stuck</u>, the customer agrees to pay any and all associated costs, including, but not limited to, tow truck fees.

Cook Portable Warehouses offers standard *free delivery* up to 30 miles from the closest Cook sales lot on every building sold from the plant. In addition, buildings sold from the sales lot receive free delivery up to 50 miles. An additional charge of \$3/mile will be calculated by the corporate office after approval by the fleet department.

### Lease to Own Program

Each monthly *payment is due* on the last day of each month.

Your lease will provide you with an <u>"Option To Purchase"</u> the leased portable storage building. 55% of all previously made rental payments (excluding taxes, fees, and other charges) will be applied toward the purchase price on a 36-month lease. 50% of all previously made rental payments (excluding taxes, fees, and other charges) will be applied toward the purchase price on a 48-month lease.

If the building is delivered between the 1st and 15th of the month, the *first monthly rental payment* is due by the last day of that same month. If the building is delivered between the 16th and the last day of the month, the first monthly payment is due by the last day of the following month. Customers can expect a coupon book to arrive in the mail approximately 2 weeks after the date of delivery.

A <u>late fee of \$35.00</u> is assessed for each payment not received in our office within 5 days of its due date.

### **Lifetime Warranty**

Every Cook Portable Warehouse is built with pressure treated materials which enables Cook to extend a <u>lifetime warranty</u> against decay or termite damage. Simply stated, if the pressure treated lumber in your Cook Portable Warehouse is ever damaged by decay or termites, Cook will replace the damaged lumber free of charge. Additionally, Cook Portable Warehouses offers an unlimited warranty for 5 years from the date of purchase (excluding normal wear and tear and acts of God).

### **Customer Signature**

I have read and understand all 4 pages of this order and have reviewed the diagram on page 1 of this order form for correct placement of all options including door(s) and window(s). I also verify that I have received a copy of this order form which explains the policies and procedures of ordering a building from Cook Sales, Inc.

\*\*\*ALL FORMS OF PAYMENT MUST BE MADE PAYABLE TO: COOK PORTABLE WAREHOUSES\*\*\*

\*\*\*ATTACH A COPY OF PAYMENT WHEN FAXING ORDER\*\*\*

| Date | Print Name         |                  |
|------|--------------------|------------------|
|      | Customer Signature |                  |
| Date | Dealer             | TOOL DOME- #2239 |

\*\*\*ALL TWELVE FOOT WIDE BUILDINGS ARE MEASURED FROM EAVE TO EAVE \*\*\*