COOKSHED.COM COOK PORTABLE WAREHOUSES ORDER FORM GENERAL AND DEALER INFORMATION DEALER PHONE #: 863-655-1446 TOOL DOME BUSINESS NAME: DATE: DEALER FAX #: 863-655-1446 SALES PERSON: 2239 DEALER LOCATION: SEBRING. ACCOUNT: (OFFICE USE ONLY) BUILDING INFORMATION USE DIAGRAM BELOW TO SHOW OPTION PLACEMENT. IF UNABLE TO LEGIBLY SHOW OPTION PLACEMENT, YOU WILL BE ASKED TO MODEL # UNIT # PROVIDE A DRAWING ON A SEPARATE SHEET OF PAPER. LOCATION OF BUILDING: **BACK** STYLE SIZE COLOR SHINGLE METAL SIDING/TRIM COLOR BROWN/ BARN Х BROWN WHITE LOFTED Χ **BLACK** TAN/WHITE BARN CEDAR/ UTILITY Χ WHITE WHITE CHARCOAL **GARAGE** Χ **GRAY/WHITE** LEFT RIGHT GRAY LOFTED LIGHT Х **GARAGE** BROWN NEW CABIN Χ **GREEN** USED GARDEN Χ RED SHED CASH FRONT RTO D = SINGLES = STEELG = GARAGEKEY CODE FOR OPTION PLACEMENT: DD = DOUBLE DOOR F = FRAMEOUTW = WINDOWDOOR OPTION PLACEMENT AND MISCELLANEOUS DESCRIPTION(S): **CUSTOMER INFORMATION** MUST HAVE TWO PHONE NUMBERS ON ALL ORDERS FOR DELIVERY CUSTOMER NAME(S) ADDRESS CITY STATE ZIP COUNTY NAME OF EMPLOYER DELIVERY ADDRESS IF DIFFERENT THAN MAILING ADDRESS SOCIAL SECURITY NUMBER MANDATORY ON ALL RTO ORDERS DRIVER'S LICENSE CITY STATE ZIP COUNTY NUMBER DATE OF BIRTH E-MAIL ADDRESS SOCIAL SECURITY NAME
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O
MAILING ADDRESS (IF DIFFERENT) NUMBER DATE OF BIRTH CITY STATE ZIP COUNTY

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FINANCIAL INFORMATION						
CASH PRICE	l 1	RTO PRICE	36 MONTHS	48 MONTHS		
CALEC PRICE	CALEC PRICE		SECURITY			
SALES PRICE	_ SALES PRICE _		DEPOSIT*			
DISCOUNT	DISCOUNT		SERVICE FEE			
OPTIONS TOTAL	OPTIONS TOTAL					
OPTIONS TOTAL	_ OPTIONS TOTAL_	-	DELIVERY FEE TAX ON DELIVERY/			
SUBTOTAL	SUBTOTAL					
CTATE TAY	OPTIONAL DOWN		TOTAL DUE FOR DELIVERY			
STATE TAX%	_ PAYMENT_ TAX ON DOWN					
LOCAL TAX %						
SINGLE LISE TAY			OPTIONS	PRICE		
(TN)						
SERVICE FEES	MONTHLY STATE SALES TAX/USE FEE					
	MONTHLY LOCAL					
DELIVERY FEE	_ SALES TAX/USE FEE_					
TAX ON DELIVERY/ SERVICE	DAVMENT					
	*Cook Sales ha	is the right to retain the security lings with options in the case of a				
TOTAL DUE		er construction begins or delivery	OPTIONS TOT	AL		
AMOUNT RECEIVED BY	(CIRCLE ONE) CASH	CHECK REFER	RENCE		
DEALER	MON		DIT/DEBIT CARD NU ASTERCARD/DISCOVER	IMBER		
ALL FORMS OF PAYMENT MUST BE MADE PAYABLE TO: COOK PORTABLE WAREHOUSES ***ATTACH COPY OF PAYMENT WHEN FAXING THE ORDER***						
DIRECTIONS FROM SALES LOT TO DELIVERY ADDRESS						
DELIVERY DETAILS						
HOW TO LOAD THE DOORS? FOR DELIVERY STATUS, LOG ON TO COOKPORTABLEWAREHOUSES.COM						
TOWARDS THE CAB	LOK DELIVEK	1 31A103, LOG ON 10 <u>(</u>	COORFORTABLEWAREH	JUJES.CUM		
BACK OF THE TRAILER		AL	L WEATHER DELIVERY?			
DRIVERS SIDE	MULE REQUIRED	YES, HAI	RD SURFACE			
PASSENGERS SIDE		NO, SOF	T GROUND			
ALL TWELVE FO	***ALL TWELVE FOOT WIDE BUILDINGS ARE MEASURED FROM EAVE TO EAVE					

FOR CUSTOMER (PLEASE PRINT)

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Delivery Procedures

Normal delivery time is approximately <u>7 to 10 working days</u> (weather permitting) from the date the order is processed by our Corporate Office. A site check or mule delivery may extend this delivery window. All deliveries are scheduled through the corporate office. Dealers are not involved in the scheduling process.

After allowing at least 3 days from the date your order was placed, you can <u>log onto our website</u> at www.cookportablewarehouses.com to check the status of your order. The dates displayed are tentative and thereby subject to change.

All <u>customers are called by Cook at least 2 days prior to delivery</u> to set up a delivery date and time, and to ensure that you will be there to accept delivery of your building and to sign the lease or sales agreement. Should Cook Portable Warehouses leave a message, you must contact our dispatch department by calling our toll free number 866-793-4089 to confirm delivery arrangements. The delivery driver will contact you the day of delivery to verify ground conditions and that you are present and ready for delivery.

It is important that the person completing and signing this order form also be the person <u>present at the time of delivery</u> to sign remaining paperwork and accept delivery. If for some reason this is not possible, someone must be added to the paperwork that will be financially accountable or other arrangements must be made to obtain signatures on paperwork prior to the scheduled delivery date.

Delivery Location

There must be <u>clear access</u> to the delivery location. The area must be clear of trees, overhead wires, ditches, etc... with enough room for a truck and 30 foot trailer to maneuver. A height and width of 14 feet is required.

If the delivery driver will need to <u>cross property</u> other than that which is owned by the customer, the adjoining property owner must sign a release form before delivery can be scheduled. Will the driver need to cross property other than that owned by the customer? Yes______ or No______.

Does the customer <u>own or rent</u> the property? Own _____ Rent ____ If the building is to be placed on property that is owned by someone other than the customer, the <u>property</u> <u>owner</u> must sign a release form before delivery can be scheduled.

If there is a <u>fence</u> <u>or other obstruction</u> that will interfere with delivery of the buildings, the customer is responsible for removing such obstruction prior to delivery and replacing after delivery.

If the building will need to be brought though a *gate* for delivery, the gate must generally be at least two (2) feet wider that the width of the building to be delivered.

Any required <u>permits</u> <u>or anchoring</u> necessary to comply with state or local ordinances or regulations are the responsibility of the customer and should be arranged prior to delivery.

All customers must release Cook Portable Warehouses from claims of <u>damages</u> <u>to property</u> during delivery, including but not limited to damages to shrubbery, trees, lawn, fences, driveways, septics, water housings, etc.

Leveling Your Building

Our Free Delivery includes proper leveling of your building to ensure doors and windows function properly. Cook delivery personnel will place your building on level ground and adjust height to a <u>maximum of 6 inches</u> (6") by utilizing Cook provided wood shims to ensure proper leveling.

As an alternative to our wood shims, you (the customer) may provide four-inch (4") <u>concrete blocks</u> on which the whole building can be placed. In order to do so, the customer must notify the office of this prior to delivery. There will be an additional charge of \$40.00 for buildings up to 16 feet in length, and \$50.00 for buildings up to 24 feet in length. In any event, for the safety of our drivers as well as you the customer, we will not raise a building more than eight inches. We recommend 4 inch solid blocks. The Cook Portable Warehouses engineer suggests 4x16x16 blocks or combination of blocks before the building will meet specifications.

Buildings <u>over 24 feet in length</u> must be placed directly on level ground, gravel, or concrete pad. Therefore, any required site preparation must be made prior to delivery.

Cook delivery personnel will only level your building once. <u>If your building loses</u> <u>level</u> due to settling or other ground conditions, you may call the corporate office and we will assist you by providing you with instructions and some helpful hints on how to properly level your building.

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Delivery Charges

The <u>normal delivery time</u> necessary to properly place and level a building is well under 45 minutes. Any conditions causing this time to extend beyond 45 minutes will result in an additional charge of \$40.00 per hour.

Once a delivery date and time is confirmed and a Cook driver is dispatched to deliver your building, but is unable to do so due to inaccurate information or conditions which conflict with terms as agreed to on the signature page of your order form, an <u>attempted delivery fee</u> will be assessed. The attempted delivery fee is equal to the security deposit amount (excluding any additional security deposits collected for options).

Buildings will not be delivered without the express consent of the customer. In the event that the <u>delivery vehicle becomes</u> stuck, the customer agrees to pay any and all associated costs, including, but not limited to, tow truck fees.

Cook Portable Warehouses offers standard *free delivery* up to 30 miles from the closest Cook sales lot on every building sold from the plant. In addition, buildings sold from the sales lot receive free delivery up to 50 miles. An additional charge of \$3/mile will be calculated by the corporate office after approval by the fleet department.

Lease to Own Program

Each monthly *payment is due* on the last day of each month.

Your lease will provide you with an "Option To Purchase" the leased portable storage building. 55% of all previously made rental payments (excluding taxes, fees, and other charges) will be applied toward the purchase price on a 36-month lease. 50% of all previously made rental payments (excluding taxes, fees, and other charges) will be applied toward the purchase price on a 48-month lease.

If the building is delivered between the 1st and 15th of the month, the *first monthly rental payment* is due by the last day of that same month. If the building is delivered between the 16th and the last day of the month, the first monthly payment is due by the last day of the following month. Customers can expect a coupon book to arrive in the mail approximately 2 weeks after the date of delivery.

A *late fee of \$35.00* is assessed for each payment not received in our office within 5 days of its due date.

Lifetime Warranty

Every Cook Portable Warehouse is built with pressure treated materials which enables Cook to extend a <u>lifetime warranty</u> against fungal decay or termite damage. Simply stated, if the pressure treated lumber in your Cook Portable Warehouse is ever damaged by fungal decay or termites, Cook will replace the damaged lumber free of charge. Additionally, Cook Portable Warehouses offers an unlimited warranty for 5 years from the date of purchase (excluding normal wear and tear and acts of God).

Customer Signature

I have read and understand all 4 pages of this order and have reviewed the diagram on page 1 for correct placement of all options including door(s) and window(s). I also verify that I have received a copy of this order form which explains the policies and procedures of ordering a building from Cook Sales, Inc. Any errors, pricing or otherwise, will be corrected and communicated to me by the corporate office upon processing. In the event I must change or cancel the order subsequent to processing by the corporate office, Cook Portable Warehouses reserves the right to assess a \$100 service charge.

ALL FORMS OF PAYMENT MUST BE MADE PAYABLE TO: COOK PORTABLE WAREHOUSES

ATTACH A COPY OF PAYMENT WHEN FAXING ORDER

Date Print Name	
Customer Signature	
Date Dealer TOOL DO	ME #2239

***ALL TWELVE FOOT WIDE BUILDINGS ARE MEASURED FROM EAVE TO EAVE ***